



Republic of the Philippines

**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

**MEMORANDUM**

SGOD-2026-072

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary, Secondary, and Integrated School Heads  
All Others Concerned

FROM: <sup>for:</sup>   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **NOMINATION OF NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH) PROFESSIONAL DEVELOPMENT INTERVENTION (PDI) BATCH 1 COACHES**

DATE: April 15, 2026

1. Per Memorandum DM-OULS-2026-090 from the Office of the Undersecretary for Learning Systems, ASec. Carmela C. Oracion, dated March 6, 2026, titled "*Guidelines on the Conduct of the National Assessment for School Heads (NASH) Professional Development Intervention (PDI)*," and in support of the results of NASH Batch 1, as stipulated in DepED Memorandum No. 097, s. 2025, the National Educators Academy of the Philippines (NEAP), through the School Governance and Operations Division – Human Resource Development Section (SGOD-HRDS), shall provide domain-based professional development to NASH test takers corresponding to one or more PPSSH domains identified in their Individual Development Report (IDR) from April 2026 to January 2027.

2. Phase 2 of the said PDI, which will be from May 1 to June 30, 2026, emphasizes SDO-facilitated job-embedded learning and professional practice anchored on the participant's IDR. In this phase, participants shall engage in output-based asynchronous activities that translate prior learning into concrete, school-based leadership actions that ultimately lead to the development of the Workplace Application Plan (WAP). Structured coaching and mentoring shall be the primary support mechanism to guide participants in contextualizing learning and developing a coherent and responsive WAP.

3. **Relative to this, all NASH PDI Batch 1 school heads shall nominate their preferred NASH PDI Phase 2 Coach through [bit.ly/NASHPDIB1Coach](https://bit.ly/NASHPDIB1Coach) on or before April 24, 2026.** It is expected that the NASH PDI Batch 1 school head has already communicated with their nominated coach regarding the said undertaking.



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4. Following the provisions of Memorandum DM-OULS-2026-090, the following qualifications standards shall be met by the nominated coach:
- 4.1. Eligible Positions:
    - a. Public Schools District Supervisor (PSDS); or
    - b. Education Program Supervisor (EPS); or
    - c. Principal II-IV.
  
  - 4.2. Qualifications:
    - a. Be a concurrent Principal II-IV or have previously served as a full-fledged school head for at least five (5) years;
    - b. Have attended and completed any NEAP CO-organized training like the School Heads Onboarding Program (SHOP), School Heads Development Program (SHDP), or any equivalent training programs conducted by the RO/SDO/CSC;
    - c. Have been recognized for exemplary performance as a school head;
    - d. Have a proven track record in coaching or mentoring at the school or district level; and
    - e. Able to participate in the Training of Coaches and Mentors and serve, when necessary, as part of the coaching pool.
  
  - 4.3. Expected Competencies:
    - a. Demonstrate strong communication, facilitation, coaching, and mentoring competencies appropriate for adult and professional learning;
    - b. Exhibit a strong commitment to supporting the professional growth and leadership readiness of aspiring and incumbent school heads; and
    - c. Undergo orientation, training, calibration, and continuous quality assurance activities required under the NASH PDI.
5. Confirmed NASH PDI Batch 1 Phase 2 Coaches shall have the following responsibilities:
- a. Provide professional guidance and structured coaching support to the participant in accordance with the objectives, timelines, and outputs of the NASH PDI;
  - b. Review, provide feedback on, and recommend improvements to draft and final outputs submitted by the participant;
  - c. Support the participant in strengthening competencies aligned with the identified PPSSH domain(s) for intervention;
  - d. Conduct coaching sessions, virtually or in-person, when necessary, without compromising official duties;
  - e. Monitor the participant's progress using prescribed monitoring tools, including the Performance Monitoring and Coaching Form, and submit the required reports to the designated SDO focal person; and
  - f. Certify the quality and completeness of outputs prior to their submission for higher-level review and approval.
6. To support coaches in effectively guiding NASH PDI participants, a Coaching Toolkit will be provided and may be utilized as a reference to facilitate coaching sessions, monitoring, and documentation of participant progress.

7. An official endorsement and acceptance form shall be sent to the nominated coaches. Once confirmed, the coach and the coachee shall enter into a coaching contract that outlines their responsibilities.
8. A Certificate of Recognition shall be granted by the NEAP Central Office to all NASH PDI Batch 1 Phase 2 Coaches upon successful completion and submission of all necessary outputs.
9. The implementation of the NASH PDI shall be carried out without disruption to regular office operations, and participation in program-related activities, including those conducted beyond regular office hours, shall be considered part of professional development commitments and shall not warrant the grant of Compensatory Time-Off (CTO).
10. The list of NASH PDI Batch 1 school heads is attached as an Enclosure to this Memorandum.
11. For clarifications, please contact Mr. Kyle David V. Atienza, Senior Education Program Specialist – Human Resource Development Section, through [kyledavid.atienza@deped.gov.ph](mailto:kyledavid.atienza@deped.gov.ph).
12. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

*/SGOD-HRDS-KDA*



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**LIST OF NASH PDI BATCH 1 SCHOOL HEADS**

<b>TYPE</b>	<b>NAME OF SCHOOL HEAD</b>	<b>POSITION</b>	<b>SCHOOL</b>
Meeting PPSSH Standards in 3 Domains	Marinelle S. Marmol	Head Teacher II	Pag-asa Elementary School
	Analyn V. Sapalaran	Head Teacher III	Pinggagan Elementary School
With Developmental Areas	Meleah P. Rey	Head Teacher III	Bonliw Elementary School
	Nemia O. Belda	Head Teacher III	Catubugan Elementary School
	Maria Teresa L. Sumagui	Teacher III	Buenavista National High School
	Mildred S. Madriaga	Head Teacher I	Banuyo Elementary School
	Eva P. Janda	Teacher III	Mahinhin Elementary School
	Carol R. De Luna	Head Teacher II	Bayakbakin Elementary School
	Mandy R. Piguerra	Head Teacher I	Pulong Parang Elementary School
	Maria Judhee S. Rivamonte	Master Teacher I	Mabuhay Primary School
	Anita D. Opis	Head Teacher V	Marinduque National High School
	Cristina C. Colopano	Head Teacher III	Makawayan Elementary School
	Marites R. Pelobello	Head Teacher II	Talawan Elementary School
	Evangeline S. Luarca	Head Teacher I	Puting Buhangin National High School
Darwin Z. Pilar	Head Teacher III	Masalukot Elementary School	